



# ***SEE-ERA.NET***

## ***WP4: Presentation of the Procedures of the Pilot Joint Call***

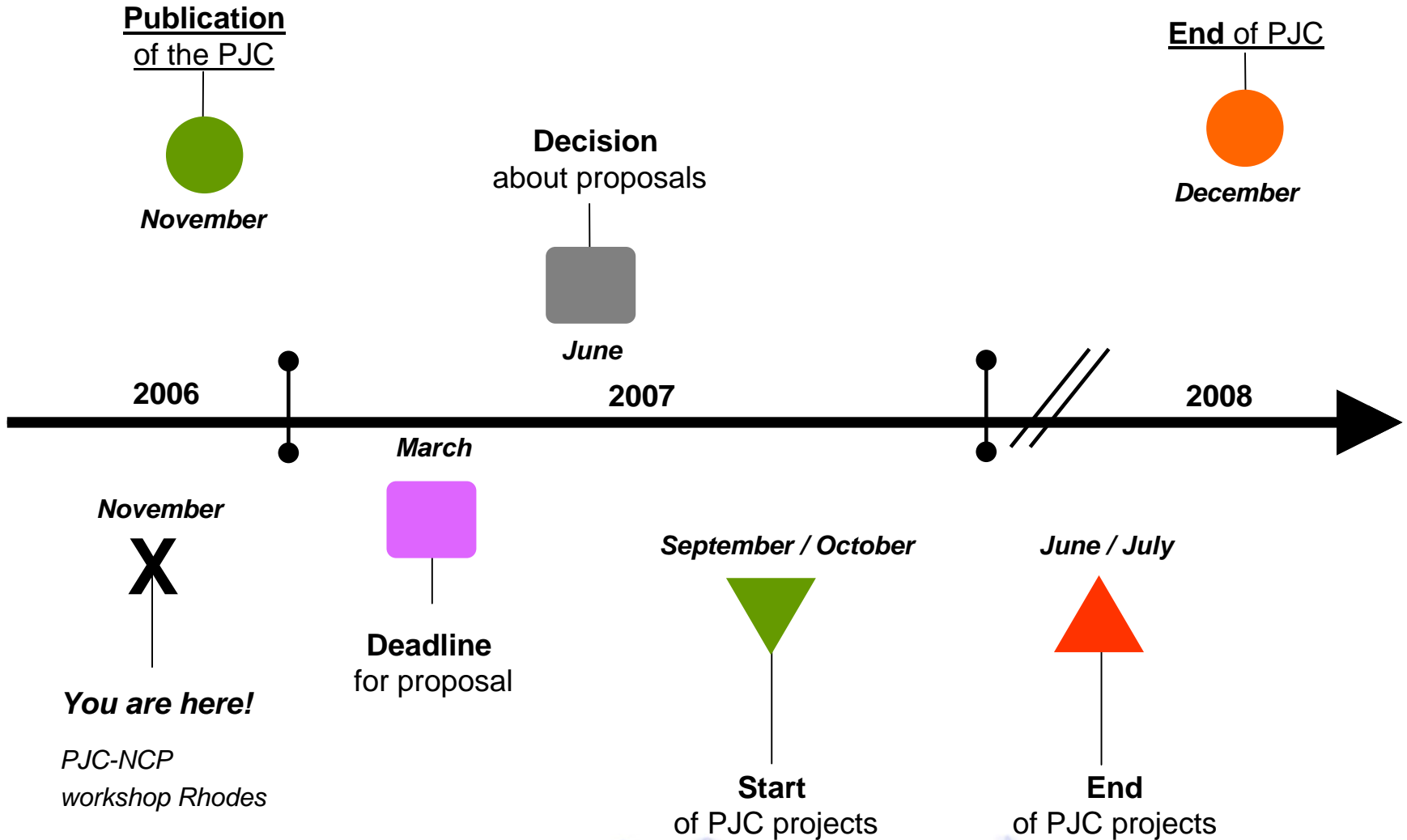
**Information and Training workshop for SEE-ERA-NET PJC NCPs**

**Hans-Jürgen Donath and Ralf Hanatschek, Rhodes, Greece**

**November 23-24, 2006**

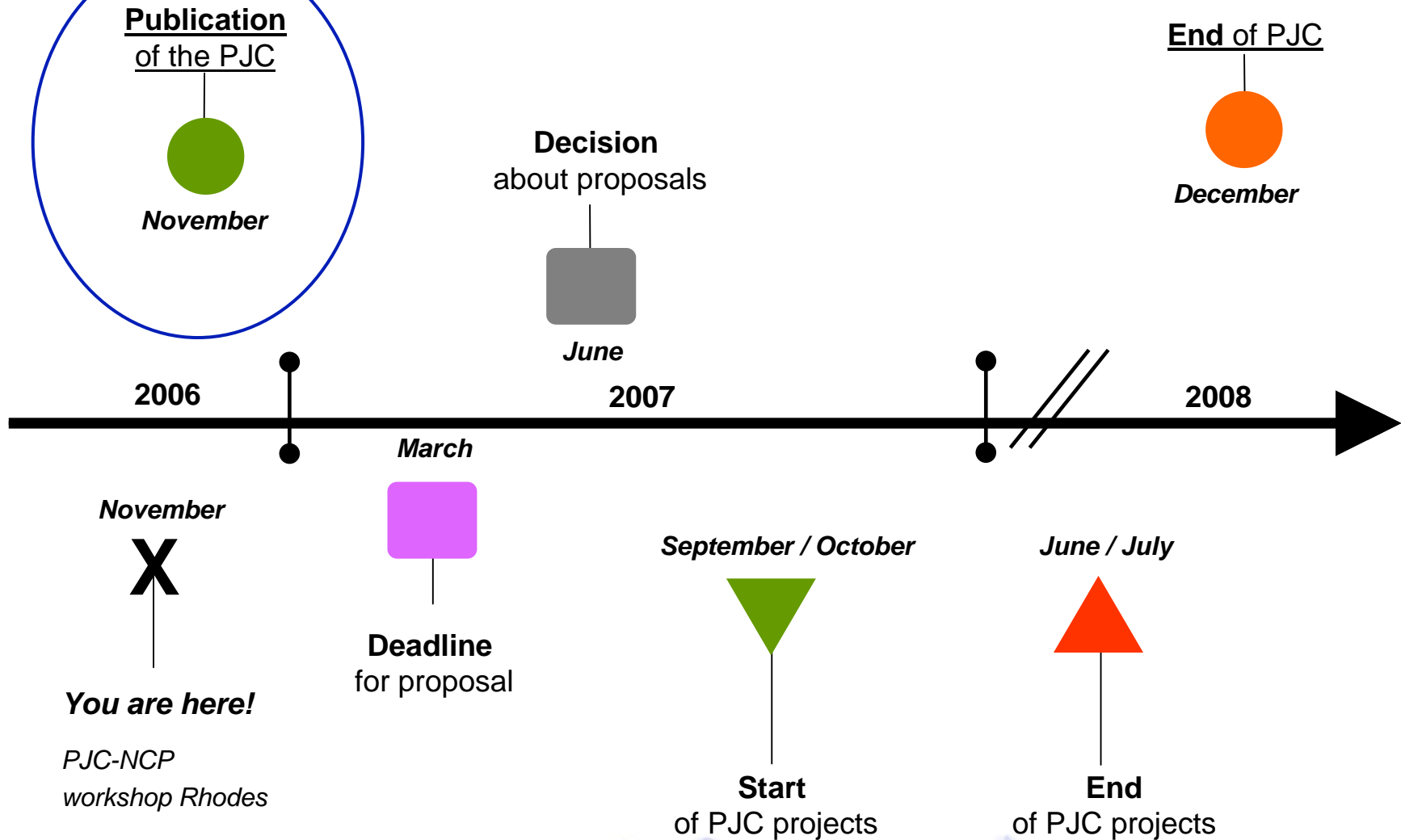
# Procedures: PJC

## Milestones of the Pilot Joint Call



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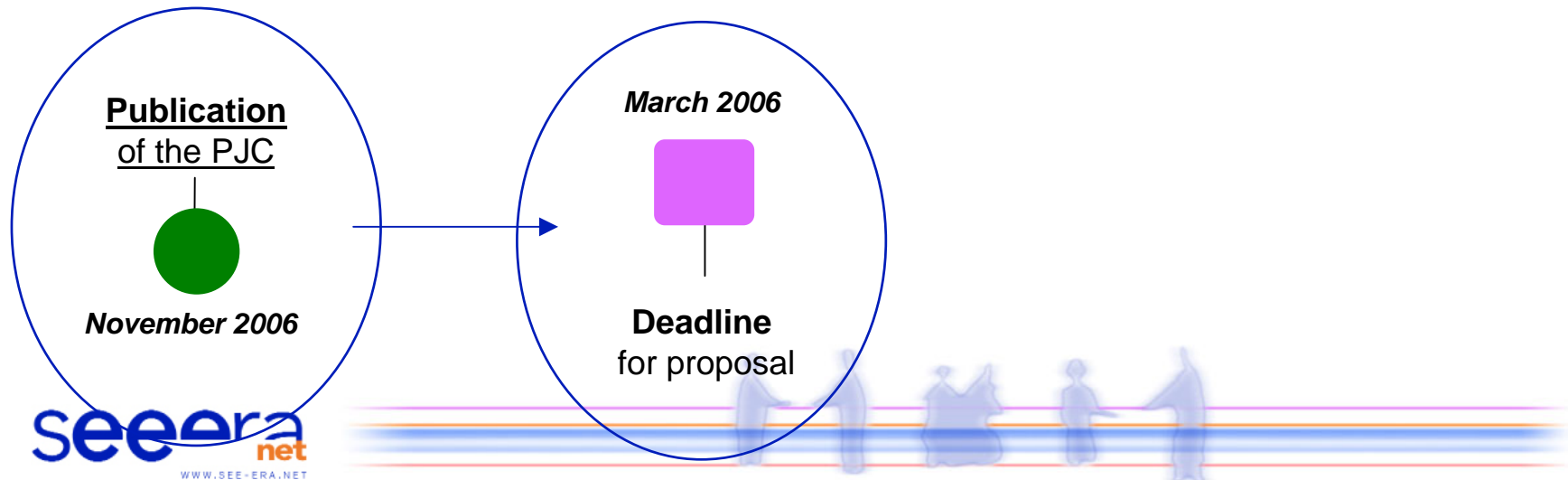




# Procedures: PJC

## Application procedure

- Publication in November 2006
- Website of SEE-ERA.NET
- Download of Call text
- System of National Contact Points (NCPs)
- Start of online application procedure
- CAB Call Management System (CMS)



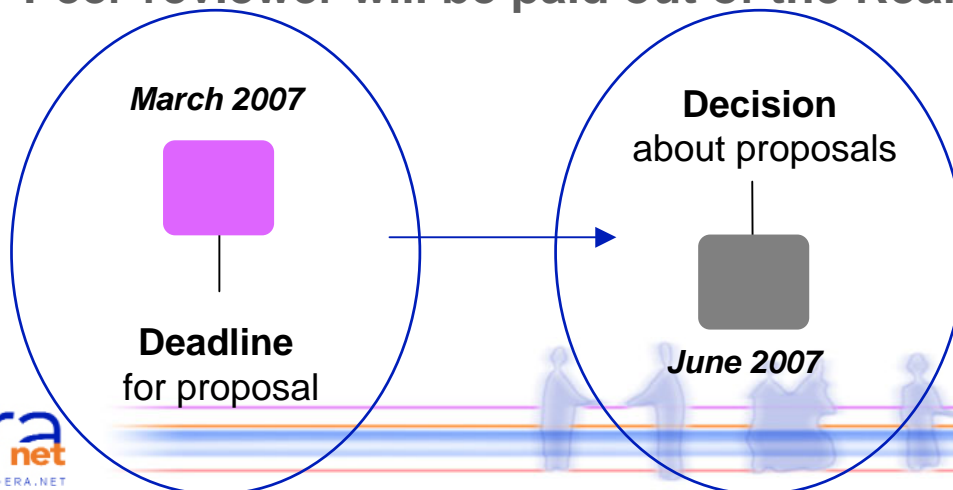




## Procedures: PJC

# Assessment procedures (1/2)

- Envisaged deadline for submittance of proposals is March 31, 2007
- In addition to the peer-reviewer provided by each representative of Subcommittee, existing CAB database with more than 5000 peer-reviewer is available
- Automated matching procedure for proposals and peer-reviewers by keywords
- Peer-reviewer will be paid out of the Real Common Pot (RCP)

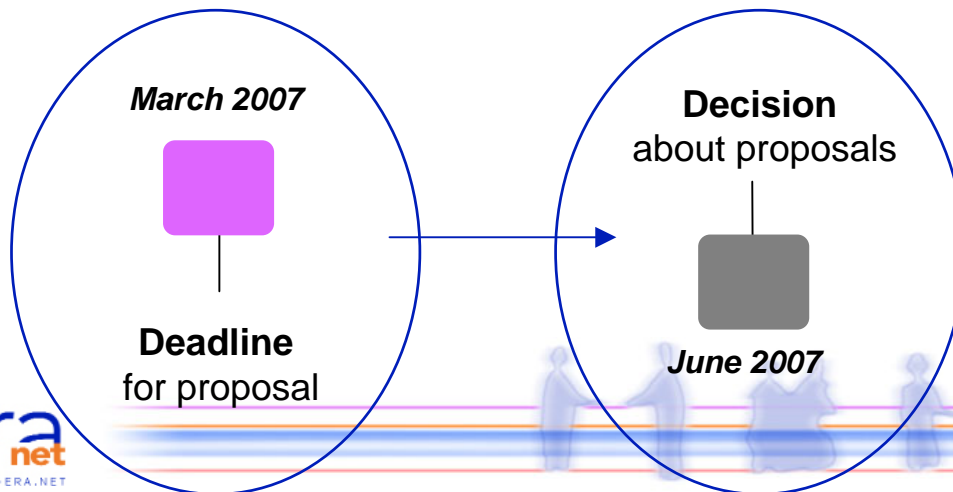




## Procedures: PJC

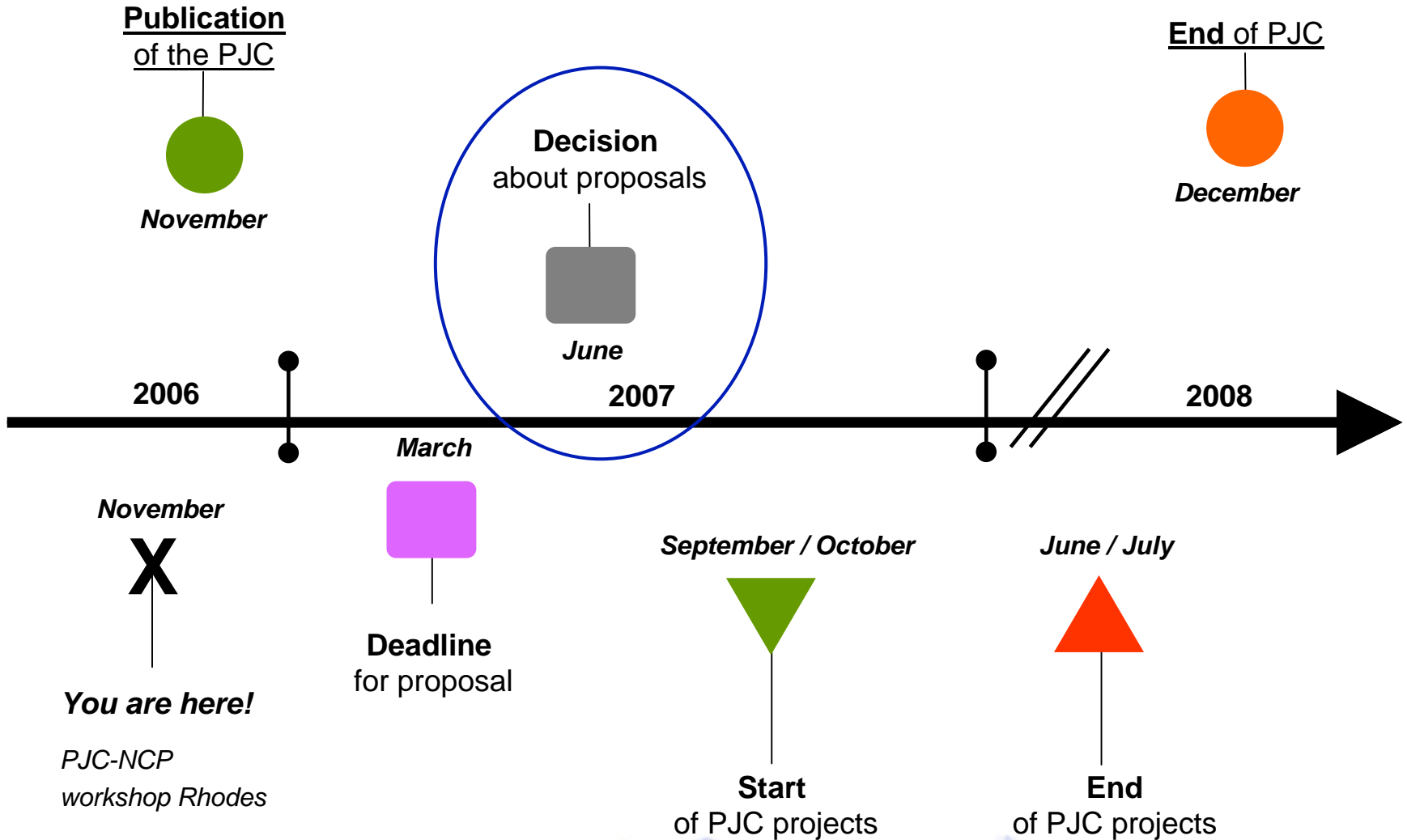
# Assessment procedures (2/2)

- Two peer reviewer are assigned to each proposal
- Assessment form in CMS, online available for peer reviewer
- Each selection criteria is rated with a score, leading to a overall score
- Creation of shortlist by CAB and deliverance to the Subcommittee



# Procedures: PJC

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# Procedures: PJC

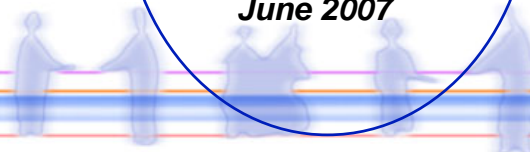
## Meeting of Subcommittee

- Research and network projects:
  - Two-step procedure for decision about proposals:
    - Subcommittee has to agree unanimously on the approval of a proposal
    - Sufficient national funding for each partner of the consortia has to be assured
  - No change of ranking of proposals is allowed
  - Reserve list for proposals
  - Start of project administration on national level

**Decision**  
about proposals



**June 2007**





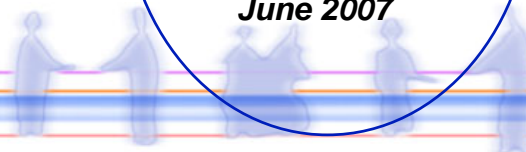
# Procedures: PJC Meeting of Subcommittee

- Summer Schools and Training Camps:
  - Two-step procedure for decision about proposals:
    - Subcommittee has to agree unanimously on the approval of a proposal
    - Sufficient funding from the Real Common Pot (RCP) has to be assured
  - No change of ranking of proposals is allowed
  - Reserve list for proposals
  - Start of project administration by CAB

**Decision**  
about proposals

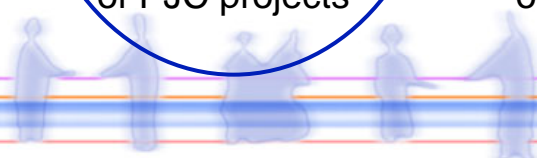
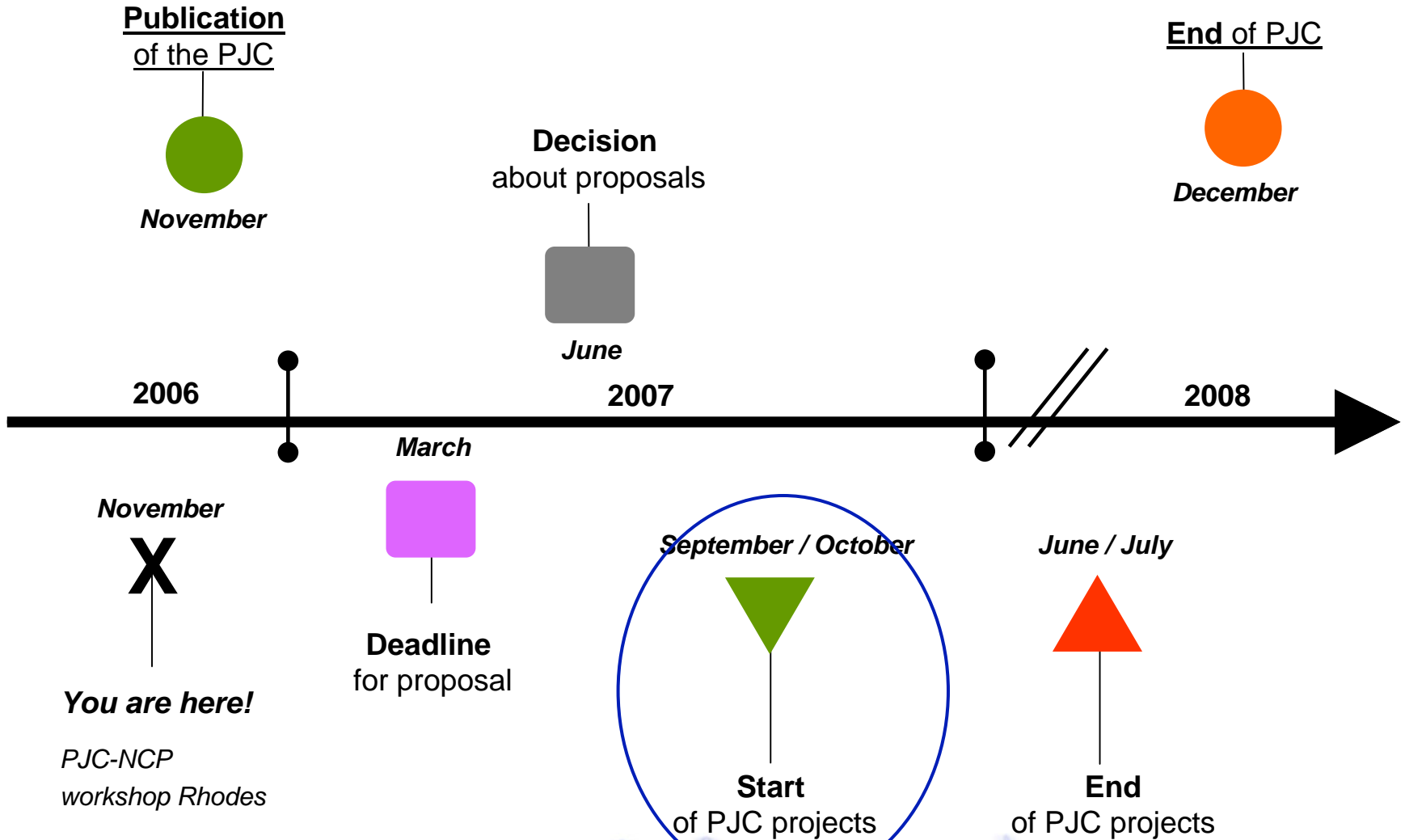


**June 2007**



# Procedures: PJC

## Milestones of the Pilot Joint Call





# Procedures: PJC Project Administration:

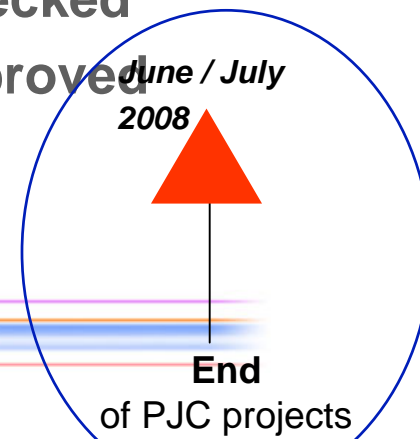
- Research and network projects:
  - Handover of all information from the CAB to the National Funding Bodies (NFBs)
  - Proposals will be checked in the light of the national laws and guidelines for funding
  - Funding contracts with national applicants will be prepared
  - Set of minimum requirements has to be incorporated in the national contracts
  - National Project Partner has to prepare a financial and an activity report within 2 months after the completion of the PJC project
  - In case of budget residuals it has to be checked whether additional proposals could be approved





## Procedures: PJC Project Administration:

- Summer Schools and Training Camps:
  - Funding contracts between CAB and the coordinator of the projects will be prepared
  - Project Partner has to prepare a financial and an activity report within 2 months after the completion of the PJC project
  - In case of budget residuals it has to be checked whether additional proposals could be approved



# Procedures: PJC

## Milestones of the Pilot Joint Call

